



Arizona Reproductive Medicine Specialists
Instructions for ordering donor specimens



You are responsible for ordering your frozen donor specimens.

In order to ensure that your specimen arrives on time, the order must be received at least one week prior to anticipated use. We cannot be responsible for any delays should your specimen not arrive in time for your insemination or other treatment cycle.

All specimens stored and used at ARMS must come from FDA registered laboratories and must come with Summary of Records.

The cryobanks we work with are:

- Cryogenics Laboratories www.cryolab.com 1-800-466-2796
- FairFax Cryobank www.FairFaxCryobank.com 1-800-338-8427
- California Cryobank, Inc. www.cryobank.com . 1-866-927-9622
- Seattle Sperm Bank www.seattlespermbank.com 1-206-588-1484

Our recommendation is to order more than one vial at a time so that your shipping fees can be kept to a minimum. Typically, one vial will be used for each insemination or treatment cycle. However, the quantity of vials you order is up to you.

A Storage Agreement MUST be on file here at ARMS prior to your specimens arriving to our facility.

The Storage Agreement can be found on our website. This form can be filled out and signed in our presence, or notarized and sent in. **Donor semen storage fees of \$45 (monthly) will be charged the first of the month following receipt of shipment.** If you have any questions regarding ordering please refer these to ARMS laboratory. If you have questions of a technical nature, you may want to arrange for a consultation with Amber Brewer.

Important instructions and steps in ordering:

- Explore each cryobank and choose one to use. Open a account with them (online or on phone).
- Cryogenics Laboratories (CLI) and Fairfax Cryobank both require a “TERMS OF USE” document be filled out and faxed back to them prior to ordering. You can find this document on their website.
- Cryogenics Laboratories and Fairfax Cryobank have some donors which are labeled as “ID OPTIONS”. If you choose one of these donors, you will find additional forms on their websites which must be filled out, notarized, and mailed back to them. They will not allow you to place your order until they have received original copies of these documents.
- The shipping address for your specimens must be to our central Phoenix office:
 1701 E. Thomas Rd. Building 1, Suite 101 Phoenix, AZ 85016
 We are only able to accept shipments Monday – Friday

This form must be completed and received by our office immediately after placing your order.

You can send this back to us via:

Fax 602.343.2766 (cover page stating Attention: LAB) or
 Email scalhoun@arizonarms.com (DONOR SPECIMEN ORDER in the subject line)

Patient Name _____ Patient Phone _____

Patient Email _____ Donor Specimen Number & Cryobank _____

Quantity of Vials Ordered _____ Arrival Date _____